

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
SEPTEMBER 25, 2012**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on September 25, 2012.

1. **CALL TO ORDER:** The meeting was called to order at 7:30 PM by Chairman Neville.
2. **INVOCATION OR MOMENT OF SILENCE:** Tina LeBlanc
3. **PLEDGE OF ALLEGIANCE:** Tina LeBlanc
4. **FIRE EVACUATION ANNOUNCEMENT:** Chairman Neville announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Charles Johnson, Vin Grady, Kevin Fealy, Joyce Hall, Jennifer Rancourt (arrived at 7:39 PM), Donna Szewczak and Timothy Neville

MEMBERS ABSENT: Peter Jonaitis and Kevin Fealy

ALSO PRESENT: Dr. Jeffrey Schumann, Superintendent; Mr. Christopher Drezek, Deputy Superintendent; EHS Student Representative Brandon Andexler and FHS Student Representative Katie Saltzgeber

6. **APPROVAL OF MINUTES**

Mr. Grady moved, seconded by Ms. Hall that the Regular Meeting minutes of September 11, 2012 be approved. A vote by **show-of-hands 6-0-0** passed unanimously with the following changes. The vote tally should be changed to 5-2-0 for both items 15d and 15e.

Mr. Grady moved, seconded by Mrs. Szewczak that the Special Meeting minutes of September 15, 2012 be approved. A vote by **show-of-hands 6-0-0** passed unanimously.

7. **BOARD GUESTS**

- a. Mrs. Krieger, EHS Principal and Ian Lempitsky, State Student Advisory Council on Education (SSACE)

Dr. Schumann introduced the EHS Principal to the Board. Mrs. Krieger is here with us tonight to recognize one of her stellar students who has recently been appointed to the State Student Advisory Council on Education.

Mrs. Krieger stated that Mr. Lempitsky was one of the first students to introduce himself and welcome her at Enfield High School over the summer. He is an exceptional student. She reviewed his many accomplishments at Enfield High School. We are here tonight to recognize Mr. Lempitsky for being named to the 2012-13 SSACE. Students appointed to this council will have a voice in education planning and will enable the State Board of Education, Commissioner of Education, the Governor, State Personnel and State Legislators to become familiar with high school students perspectives on key issue. This is truly an honor to be appointed to this council. Mr. Lempitsky will represent our school, our town and his family well. We are extremely proud of him and all of his accomplishments.

Mr. Lempitsky stated that he attended a meeting two weeks ago. We met the Commissioner of Education and we received our tasks for the year. There are pieces in the reform bill that we will

work on. One task is about students and parents evaluating teachers and administration; another task is about improving communication in the school system between teachers and parents; and the last task is about promoting teaching as a first choice for a career.

Chairman Neville congratulated Mr. Lempitsky. You have your work cut out for you. Based on what we have heard, he cannot imagine that Mr. Lempitsky will not be successful. The entire Board congratulated Mr. Lempitsky.

Chairman Neville would like Mr. Lempitsky to come back and give the Board an update later in the year on his progress on this council.

Ms. Hall asked how many students have been appointed to this advisory Board. Mr. Lempitsky stated there are 28 students. Ms. Hall asked if student representatives for the State Board of Education are chosen to this Board or are they something that is separate? Mr. Lempitsky stated they are separate. We will choose two Student Representatives to be on this council later in the year.

8. CORRESPONDENCE AND COMMUNICATIONS

9. AUDIENCES

Judy Apruzzese-Desroches, Celtic Court – Mrs. Apruzzese-Desroches stated she is here regarding the Lights on Afterschool program that will be held on October 18th at the Enfield Square in the Center Court starting at 4:30 PM. There will be key speakers in attendance including Dr. Schumann, Lt. Governor Wyman, Mayor Kaupin, Representative Kiner, and Congressman Courtney. There will also be additional speakers at this community event. As a chair for the organizing committee, she is inviting all Board members to attend. ERfC is hosting the event. All afterschool programs in Enfield have also been invited to attend. Afterschool programs are the best way to expand learning opportunities for students to help improve their performance during the school day, motivate them to stay in school and prepare them for the future. These programs work with the school system and families to not only keep kids safe but keep them engaged and learning. For additional information please go to www.afterschoolalliance.org for additional information. Mrs. Apruzzese-Desroches thanked the Board for all that you do and hopes to see you on October 18th.

Gray Wanzer, Enfield High School – Mr. Wanzer stated he is here due to a question that was raised at the last Board meeting regarding if a Board policy was violated. The answer is yes a policy was violated. The policy is #1312 Complaints Concerning School Personnel. Mr. Wanzer read a portion of the policy. If an employee is named publically this would be a violation of the policy. How does someone register a complaint? This is also addressed in the policy. All complaints should be brought to the attention of the Superintendent of Schools to be addressed by the appropriate personnel. He is here as a teacher and as a representative of the collective bargaining unit and stresses their support of the policy, the Board and the Chair to act on this if deemed necessary. Mr. Wanzer has worked with the Enfield High Student Representative. Knowing Mr. Andexler, you have a wealth of knowledge and valuable resource to use. He encourages you to look to him for his expertise. He has not had the opportunity to meet the FHS student representative but expects her to be as equally knowledgeable. Thank you.

10. BOARD MEMBER COMMENTS

EHS Student Representative Brandon Andexler stated we held Rachel's Challenge events and they were extremely successful and moving. We have started to make changes at EHS. We are starting a chain reaction of kindness and have also started a club. The work needs to be done inside and outside. He is asking for the Town's help to make this program successful. A discussion with Dr. Schumann will be held for Freshman students on October 17th. He will answer student questions. The EHS NHS (National Honor Society) Induction Ceremony will be held on October 2nd. He encourages Board members to attend this event.

Mrs. Rancourt stated she also attended the Whitney and EHS Rachel's Challenge events. They were

different but had the same message. They were both wonderful and were well received. She knows several students that have received links to the chain reaction. She encourages parents to discuss this with their children.

Mrs. Rancourt stated the Dolphins swim team is holding tryouts. She has known Mr. Lempitsky for quite some time. He is an extraordinary young man and she congratulates him and wishes him well on this appointment. Enfield Park & Recreation will hold basketball signups on Friday. This tends to fill up rather quickly, so do not forget.

Mrs. Rancourt stated Dr. Schumann will hold a Listen & Learn event on October 2nd at Eli Whitney. The PTO meeting will be held at the conclusion of this event.

Ms. Hall stated many of you know that she tends to watch CTN. One of the reports discussed was on job opportunities in STEM Research for the future. There were representatives from UCONN, New Haven University, St. Joseph's and various employment groups. You do not need to have a Ph.D. in Physics to be employed in this area. UCONN is setting up a master's program that will support sciences working in labs in a relative short time. There are opportunities in CT for jobs.

Ms. Hall recommends going to www.educationnation.com to see what is being recommended about education at every level. Since education and teachers have been under attack for a while, it would be worth listening to what the teachers have to say about this topic. Everyday a different topic is discussed. It is very interesting and it will broaden your outlook on many of the topics.

Ms. Hall stated NSBA brought to her attention a movie that is coming out "Won't Back Down". It is about a school reform in Pittsburg, PA. It is listed on their website where you can find talking points for this movie.

Ms. Hall gave Board members a copy from Education Week regarding BYOT (bring your own technology) to school. This looks at it from the students' point of view and familiarity with using their own devices.

Mrs. Szewczak stated she attended the Nathan Hale PTO meeting on Sept. 12th and saw confidence. The staff and students have settled in from last year and are adjusting to the new school system. They collect trash for cash and turn the box tops and labels into cash for the school. They will hold an event at Red Robin on October 4th. Dr. Schumann will hold community conversations at the schools. They will hold their next PTO meeting at 9:00 AM on October 10th.

Mrs. Szewczak stated we lost Mrs. Parakilas who was the principal at Nathan Hale. She received a text message from Mr. Fealy about her passing. He was at the airport and had a nice conversation with Mrs. Parakilas' daughter. This all ties into Rachel's Challenge. This one person has influenced so many people's lives. We are all capable of doing what Rachel did. We all have positive and negative influences. Mr. Fealy asked her to express the importance of what every person does and how you can affect someone positively.

FHS Student Representative Katie Saltzgeber agreed with Mrs. Szewczak. Rachel's Challenge was a huge success at Fermi. We all need to apply this positive message now. This was one of the most powerful and impactful things students have ever seen. We met afterward and came up with some ideas. In memory of the victims we would like to plant 13 trees. If you see a hurtful message about someone on facebook, we would go to that person and say positive things to them to reverse the negative message. The Junior Class President would like to turn this into a competition by creating a paper chain. Each link would represent an act of kindness. This is another way to reach out. Dr. Schumann will come to Fermi to talk with Sophomores, Juniors and Seniors about the way the school is being run.

Mrs. LeBlanc stated the first day of school was wonderful at Eli Whitney with Mrs. Ingalls. She attended the JFK PTO meeting. They are very active. The next meeting will be on October 4th after Dr. Schumann's Listen & Learn event. She attended the JFK curriculum night for grade 6 students

and was impressed by the curriculum and the teaching teams. She also attended the Whitney curriculum night which was equally impressive. Mrs. LeBlanc stated it was very nice seeing the cabinet out at the schools the first week of school. The feedback she has heard has been very positive.

Mrs. LeBlanc stated sports are back at JFK. It is nice to see the students supporting each other by attending the games. Parents are also there again supporting the students. Please come out and support the sports teams.

Mrs. LeBlanc attended the EHS Rachel's challenge event and was deeply moved by this. Our job as a Board is to keep this going. At JFK they are having the students reach out to other student they might not know with an act of kindness.

Mr. Johnson agrees with everyone's comments about reinforcing positive acts of kindness. This is very important. There have been some negative things said on Facebook and this is a phenomenal idea that he supports.

Mr. Johnson attended the Enfield Street PTO meeting. Last year was a transitional year for students. They have gotten into routines and they are working as a unit.

Mr. Grady attended the Parkman PTO and they discussed the Rachel's Challenge. The students are getting into the program and they are also receiving links. He attended the program at EHS and it was moving. He spoke with Mrs. Krieger and the students got together after and discussed combining the links to Fermi. This is a great idea. He would like us to send a thank you note to Mr. Kennedy for the presentation he gave. By the way the students are acting you can tell this is making an impact. Mr. Grady received a text message from his daughter and after attending the program he now knows why. Mr. Kennedy really reached the students.

Mr. Grady spoke with Mr. Longey and they are starting a facebook link and they are also twitter @ EHS Club. This is another way for the students to communicate.

Chairman Neville also attended the Rachel's Challenge. It was a moving event. He has never seen anything that has moved this many people. This has been taken a very positively. Mr. Coccia e-mailed us today that this is a two year program. He would like to know what additional costs will be needed if we want to continue with this. The message Mr. Kennedy delivered was very positive. He is curious to see how the clubs will proceed. This message is similar to Dr. Schumann's star fish message – one person can make a difference.

Chairman Neville also watched Education Nation as Ms. Hall mentioned. It was very powerful presentation so we can do this more positively.

Chairman Neville stated he would like the message of our iPad initiative to get out there. We have made a commitment and we need to sell this.

Chairman Neville stated he is looking for the Youth Vote events. Mrs. Zalucki stated they will be coming out next week. We were waiting for final confirmations.

Mrs. Szewczak stated the Town Council put forward funds for the Rachel's Challenge and Social Services is also doing work with this. They have resources we do not have. We should have a joint meeting on this with the Town Council.

Chairman Neville agrees with Mrs. Szewczak. We need to start discussing our budget needs.

11. SUPERINTENDENT'S REPORT

- a. Student Mentoring Program – as presented

Dr. Schumann introduced Mrs. Scutt, our Mentor Program Facilitator. Mrs. Scutt stated the mentors will start meeting with students in grades 3-5, 6-8 and 9-12. We are actively recruiting mentors. We will hold a training session on October 18th. If you need additional information please call 860-253-4737. We are looking for additional mentors to meet the needs of all of our students.

Ms. Hall asked about mentors in the K-2 schools. Mrs. Scutt stated the students in grades K-2 do not require as many mentors due to their developmental needs based on their age. Younger students cannot actively participate in the mentor/mentee relationship due to their age. We do have some students in K-2 that really have the need for a mentor. Since the reorganization, we have not been able to address their needs. This is an area we will look into this.

Ms. Hall asked how many mentors are needed. Mrs. Scutt stated we need around 8-10 additional mentors. Students are requesting mentors.

Mrs. Rancourt stated she works for Lincoln Financial and they along with other companies can receive tax credits for diversity. Maybe you can reach out to MassMutual and reach out to their HR department. They have a pen pal program that you might be able to benefit from.

Mrs. Scutt stated we currently partner with MassMutual and Webster Bank. We are hoping to develop additional contacts in the community.

Chairman Neville congratulated her for the work that you do. Students are devastated when a mentor cannot come. The students that have mentors do well in school. From personal experience, this works. He urged community members to get involved.

Chairman Neville thanked Mrs. Scutt.

b. Common Core Stated Standards – Review of ELA Standards – as presented

Dr. Schumann stated Ms. McKernan, our Chief Academic Officer is present to give us an overview for the Common Core State Standards.

Ms. McKernan reviewed the English Language Arts major shift for K-5 standards and grades 6-12 standards. She reviewed the key points for reading, writing, speaking and listening, and language. Collaboration with peers is needed. She reviewed Appendix A, B and C.

Mrs. McKernan reviewed the three Shifts. Building knowledge through content rich and nonfiction and information text for Shift 1 – why is it important; Shift 2 – citing evidence and Shift 3 – complex text and academic vocabulary.

These are areas that we will work with staff on during professional development to help the students meet the complex level that is needed to succeed in college. We will re-evaluate the texts that we are assigning students. These 3 shifts are needed for instruction, curriculum and assessments. By supporting the teachers to understand the shifts, we can align our curriculum to the common core standards, change our instruction to ensure these are imbedded so we can assess students in these manners.

Ms. McKernan stated this is a brief overview of the common core of standards.

Chairman Neville stated training the teachers will be ongoing. Will we be required to purchase additional materials as we go forward? Ms. McKernan stated we will need to evaluate this as we proceed. We will need to look at non-fiction textbooks for quality and quantity.

Chairman Neville likes the approach. How will you bring parents into this new change? Ms. McKernan stated the teachers and principals are still digesting this change. We need to work through the layers. It is important to get this message to the parents so they will know how to answer their children's questions. She has two children in the elementary grades and is using this to

help her with this process. How do we explain this to parents so they will know how to help their children? We can hold curriculum nights for parents. We will need to develop this.

Chairman Neville stated you can use E-TV as a way to get the information out. Parents need to be able to help their children. Ms. McKernan stated we need to educate everyone on these new standards. Parents are an important group that will also need to be educated.

Ms. Hall stated in the past we have focused on subjects that meant something to the students to get them to read. Will this be a big change for the students? Ms. McKernan stated there has been a focus on level text to get students to read. They are comfortable with this. We need to get the students to reach and stretch their comfort levels. We need to renew this emphasis to students.

Chairman Neville thanked Ms. McKernan. We need these sessions because we know we will be questioned by parents on this. We appreciate the good work you are doing. Thank you.

c. Listen/Learn Sessions – as presented

Ms. Hall stated Enfield Dial-a-Ride will provide transportation to Eli Whitney on October 2nd, on October 10th to Hazardville Memorial and on October 17th to Henry Barnard. Enfield Dial-a-Ride will be at the Angelo Lamagna Activity Center at 6:00 PM and at Thomas G. Alcorn at 6:10 PM. If you need transportation to attend these Listen & Learn events, call 860-272-6545.

Dr. Schumann added that all sessions are open to anyone.

- d. Columbus Day – as presented
- e. ITPC Minutes – as presented
- f. Grants Update – as presented
- g. Personnel Report – as presented

12. BOARD COMMITTEE REPORTS

Ms. Hall stated the Curriculum Committee met on September 18th. They are still in the process of developing curriculum at this time. Over the summer, many groups worked to develop common core standards for Math, Student Success Plans, Engineering and English. The common core standards will change grade 11 English. The department chairs are working on this curriculum and hopefully it will be implemented next fall. Curriculum writing is ongoing and the work is not easy. The committees did an excellent job and additional work will need to be done during the school year in order for us to meet our timeline. The Board will need look at this. In the past we have eliminated teachers being out of the classroom. We will need some wiggle room in order to get the full curriculum developed and implemented as needed.

Chairman Neville stated you are referring to pulling teachers out of the classroom based on the timeline that is needed to implement the common core standards. There will also be a dollar amount that will be needed for substitutes. Ms. Hall stated that has been the basis for our objectives in the past primarily regarding money. Chairman Neville stated this is a real issue and we should look at some numbers for this. Ms. Hall stated that Ms. McKernan is in the process for developing this. She wanted to warn Board members about this.

Chairman Neville thanked Ms. Hall.

13. APPROVAL OF ACCOUNTS PAYROLL

- a. **For the Month of July 2012/13**
- b. **For the Month of August 2012/13**
- c. **Line Item Transfers, if any**

This will be placed on the October 9, 2012 Regular Board of Education meeting agenda for Board

approval.

14. UNFINISHED BUSINESS

a. Policy Revision #2110 Superintendent Job Description – Second Reading

Mr. Johnson moved, seconded by Mr. Grady that the Enfield Board of Education accepts the changes to Policy #2110 Superintendent Job Description as a second reading.

Discussion:

Mr. Johnson reviewed the changes to policy #2110 Superintendent Job Description for a second reading.

A vote by **roll-call 7-0-0** passed unanimously.

b. Policy Revision #2110.1 Purposes of Evaluation – Superintendent of Schools – Second Reading

Mr. Johnson moved, seconded by Mr. Grady that the Enfield Board of Education accepts the changes to Policy #2110.1 Purposes of Evaluation – Superintendent of Schools as a second reading.

Discussion:

Mr. Johnson reviewed the changes to Policy #2110.1 Purposes of Evaluation – Superintendent of Schools for a second reading.

A vote by **roll-call 7-0-0** passed unanimously.

c. Policy Revision #6156.2 Off-Site Computer Use by Staff – Second Reading

Mr. Johnson moved, seconded by Mr. Grady that the Enfield Board of Education accepts the changes to Policy #6156.2 Off-Site Computer Use by Staff as a second reading.

Discussion:

Mr. Johnson reviewed the changes to Policy #6156.2 Off-Site Computer Use by Staff for a second reading.

A vote by **roll-call 7-0-0** passed unanimously.

d. Policy Revision #9133 Committees of the Board – Second Reading

Mr. Johnson moved, seconded by Mr. Grady that the Enfield Board of Education accepts the changes to Policy #9133 Committees of the Board for a Second Reading.

Discussion:

Ms. Hall has concerns with Section 1 lines 34-37. The Board has never had the need to do this and take action between Board meetings. If it was absolutely necessary, we would call a special meeting. She does not want to see a group of four Board members to be able to do this. She would like this stricken from the proposed changes.

Chairman Neville asked Dr. Schumann to explain the need for this proposed change. Dr. Schumann stated this language came from CABE and it allows the Executive Committee to take action in the event that the Board was unable to meet. This would not be something that would be used frequently. The Board could take advantage of situations as they arise or need to deal with a crises

between regular Board meetings if needed.

Chairman Neville asked for Dr. Schumann to give an example. Dr. Schumann stated if a special student issue to make an exception to particular rules, special fundraising event at a school, if we wanted a special event at a school or if a team qualified for a special contest and needed to travel out of State that would require Board approval. Perhaps during the high school renovation if a decision needs to be made to move any red tape forward. This would allow the Executive Committee to move forward with any agenda item without a 24 hour notice.

Ms. Hall stated the Superintendent has the right to make decisions regarding field trips. He has reported to us on this in the past and has the authority to do so. As far as the construction for the high school renovation, the Building Committee will address any issues, not the Board of Education based on the examples presented.

Mrs. Szewczak stated her interpretation would be like what occurred last October. We would have been lucky to get four Board members together to make a decision on how the schools would be used providing if their cell phones worked.

Dr. Schumann stated a similar situation would be if we needed to change a calendar day for an emergency situation.

Mr. Johnson stated this doesn't happen often but he understands Ms. Hall's concern. The four people on the Executive Committee can do anything the entire Board can do. He understands when emergencies occur and a special meeting is needed quickly. There is a definite problem with this. The proposed changes do not mention emergencies.

Chairman Neville agreed that more parameters are needed. Last October we probably could not have gotten four Board members together. In his opinion, this would only occur in the need of an emergency and when there wasn't enough time for a special meeting.

Mr. Johnson is trying to think of what kind of an emergency this would be. We can have a special meeting within 25 hours. He would assume that at least five Board members would be available.

Chairman Neville stated he would never have thought what occurred last year was ever possible.

Ms. Hall stated during the October snow storm last year the Superintendent had the authority and closed the schools and the Town Emergency Department had the authority to use the buildings. She was extremely impressed by how this was handled and it did not require any special Board action to do any of this.

Mr. Johnson stated the only thing he remembers was the flood and fire at Enfield High. Ms. Hall added this was all covered by our insurance and did not require us to take any action on this. Mr. Johnson added the superintendent has the authority to spend money if needed in a case of an emergency. It is not a lot of money. This could become problematic.

Mrs. Szewczak also sees what both Mr. Johnson and Ms. Hall are saying. She does see a need and likes the wording for emergency situations for when a full Board cannot meet within 24 hours to make it a legal meeting. Should an emergency meeting be called and at least the four Executive Committee members should be present. It will give us a stop-gap protection in case something happens.

Mr. Johnson stated the leadership is not a quorum we do not have the ability to conduct business as a Board.

Chairman Neville asked how does this fit with CAGE and the point that Mr. Johnson is raising.

Dr. Schumann stated it is just like Mrs. Szewczak mentioned. It is added language in the event a

quorum is not available. The Executive Committee would meet within 24 hours for an emergency situation to take action if needed. A quorum has not been an issue historically. We can adjust the language here to address this if the Board wishes.

Mr. Grady stated that each side of the Board leadership can contact its members if a problem arose to get their opinions. You would be able to get a consensus from your caucus.

Mr. Johnson stated that is the issue. If you can get someone on the phone, they can attend the meeting. Dr. Schumann stated there is a good chance that this language was crafted prior to a lot of the technology we currently have.

Mr. Johnson stated we can talk to people in many different ways. Mr. Grady stated the only way would be if there was no power. Mr. Johnson does not like the precedent this would be setting. Technically, four people could meet in the parking lot and make a decision for the Board.

Chairman Neville stated that would not happen. He asked how Board members would feel about taking that one sentence out on lines 34-37.

Mr. Johnson asked if we want to pass this policy tonight. If we postpone this we could wordsmith this a bit by adding some basic requirements like a National or State Emergency. Chairman Neville stated by adding in parameters is one way. Ms. Hall suggests deleting that sentence. Mr. Johnson would be fine either way.

Ms. Hall can understand why this was there from a CAFE point of view. Not every Board meets every two weeks. Some Boards meet once a month and not during the summer months or December. We meet frequently and also hold special meetings. This does not apply to us.

Chairman Neville asked us to mark these line numbers and continue with the policy to see if there are any other line items that need to be addressed.

Ms. Hall asked about Policy #8341 Meetings not being on the agenda. Chairman Neville stated that he made the decision to postpone that policy until the next Board meeting. We were unable to contact Mr. Fealy regarding a question he had concerning this policy.

Ms. Hall asked about line #103. She would like the word studies changed to reviews.

Ms. Hall asked about lines#109-110. She is questioning like responsibilities. Mrs. Rancourt added like activities are like the robotics club. Mr. Johnson stated we can rephrase this to recommends budget changes for extra-curricular and co-curricular activities. Ms. Hall believes this should be part of the student issues committee than the curriculum committee.

Dr. Schumann stated the curriculum committee will deal with the 6000 series policies. This could be with the 5000 series and the student issues. He agrees with Mrs. Rancourt with this line dealing with clubs and co-curricular activities and should be discussed at the curriculum level since they are semi academic clubs.

Chairman Neville stated we have a robotics club. We are furthering our curriculum by having these clubs and they need to be under someone's direction. Ms. Hall suspects this may be old if it is coming from CAFE and may not have been recently updated.

Chairman Neville asked if this should fall under one of our committees. Ms. Hall stated it has been up to the schools. Dr. Schumann added it could remain under the direction of the administration and Academic Officer. Mrs. Szewczak stated if it is under the Academic Officer it should go under curriculum.

Chairman Neville stated we have gone in a circle with this. He asked Ms. Hall if she is comfortable leaving it. Ms. Hall is not sure that it fits here.

Mrs. Szewczak stated this is something we should be doing. It should go under the Academic Officer.

Mr. Johnson would go with the recommendation of the committee to leave it in. We can also look at it again. Ms. Hall stated leave it in and if there is a concern it can be brought to the committee for a policy change.

Ms. Hall stated we are describing the committees and will experiment with it. Mr. Johnson asked if you would like to write up your own description for the curriculum committee. Ms. Hall stated she is happy to work with this. If she finds it too restrictive she will make a recommendation.

Chairman Neville stated we will leave this in for now.

Ms. Hall has some questions with the Finance and Budget Committee. Mrs. LeBlanc stated lines 141-143 are what Ms. Hall is questioning. The Board as a whole works on the budget not just the Budget Committee. The past budget season, we did not meet individually to discuss this. We would discuss items but not the budget.

Ms. Hall stated we have moved away from a long end of year transfer report which is mentioned here. We have made transfers as they were needed throughout the year.

Mrs. LeBlanc stated it is mentioned on line 149 annual transfer report. Ms. Hall stated this is what we have been trying to avoid doing. Mrs. LeBlanc stated this was not done at our last meeting in June. It is done on a monthly basis.

Mrs. Szewczak stated we zero out at the end of the year.

Ms. Hall asked when we would need a special internal audit. Mrs. LeBlanc stated if we questioned an item like supplies we could audit a school.

Chairman Neville stated we are not sure how we will develop our budget. His thought was to talk about this with the Executive Committee. Mr. Grady stated we can still get together and make recommendations. That is what these committees are for.

Mrs. LeBlanc stated this implies that we would work on the preparation for the budget. We talk about it but we do not set the budget. Mrs. Szewczak stated we set the timeline for the budget.

Chairman Neville asked if this section is also from CABE. Dr. Schumann stated it is. This is for the Board's budget not the district's budget. He can see the Board's interpretation of this.

Chairman Neville did not see it that way. He was looking at it for the District's budget not the Board's budget. He sees the entire Board in the budget process. We can start the budget in the Executive Committee. The Finance Committee can analyze it and involve other committees as needed. It should then go before the entire Board.

Chairman Neville would recommend taking out lines 141-143.

Mr. Johnson would prefer to discuss this policy further at a policy meeting.

Ms Hall stated if we pass this there will no longer be a policy committee. If we postpone this, we will still have a policy committee. Chairman Neville stated there is language here that needs to be cleared up based on the way we do business.

Mr. Johnson stated there is a lot here that needs to be addressed and does not want to skim over it. He would prefer to look at this again. He does not want any ambiguity here. There should only be one way to interpret a policy.

Mrs. Szewczak sees Mr. Johnson's concerns and it is important that we have descriptions. Working on the requirements for each committee is important.

Mrs. Rancourt agrees that we should wait or table this policy until the next Board meeting. This should be brought back to the committee for further review.

Chairman Neville stated the appropriate thing to do would be to table this policy until the October 9th Board meeting. We should have a policy meeting before the next Board meeting to discuss this further.

Mr. Johnson requests that the chairs from the various committees attend this policy meeting so we can discuss this policy further.

Mr. Grady asked if the entire policy will be discussed. Mr. Johnson would like to look at the entire policy.

Chairman Neville agrees and we can use these items as starting points for our discussion. He would like this to be placed on the October 9th Board meeting for a second reading.

Mrs. Szewczak stated just because we don't do it now doesn't mean that we shouldn't be doing it. This is an important thing to keep in mind. Chairman Neville agreed.

Mrs. Szewczak moved, seconded by Mr. Grady that the Enfield Board of Education table the second reading of this policy until the October 9, 2012 Board meeting.

A vote by **show-of-hands 7-0-0** passed unanimously.

e. Policy Revision #9368 Order of Business and Board of Education Meeting Conduct – Second Reading

Mr. Johnson moved, seconded by Mr. Grady that the Enfield Board of Education accepts the changes to Policy #9368 Order of Business and Board of Education Meeting Conduct as a second reading.

Discussion:

Mr. Johnson reviewed the changes to Policy #9368 Order of Business and Board of Education Meeting Conduct for a second Reading. He has concerns with the new order. He has heard from several constituents by phone and by e-mail regarding the proposed changes to the policy. Moving the audience portion of the meeting down on the agenda is a major concern.

Chairman Neville asked Mr. Johnson to refer to the line numbers. Mr. Johnson is referring to line #11 of our existing policy. He would like to only move the Superintendent's Report to earlier in the meeting prior to Audiences and progress downward on the agenda instead of making all of the other changes.

Ms. Hall stated that needs to be clarified. Chairman Neville agreed.

Chairman Neville stated Audiences has been moved to Item #11 and the Superintendent's Report has been moved to Item #10. Mr. Johnson wants to know why we are postponing the audience portion on the agenda.

Mr. Grady stated we are giving the audience members a chance to listen to what is going on and to hear from the Superintendent so they can comment on his report if needed. We are doing the audience a favor by allowing them to hear this prior to them addressing the Board. He believes that was Dr. Schumann's intent.

Chairman Neville stated in most cases the Superintendent's Report is around five minutes.

Mr. Johnson stated that depends on what Dr. Schumann is planning to discuss. He has Board Guests in his report like what was done tonight.

Mr. Grady stated our Chief Academic Officer presented information to the Board and it would have given audience members an opportunity to comment on it if they wanted to.

Mr. Johnson stated you would rather make the audience members stay later to address the Board. You have added an extra half an hour to the meeting.

Mr. Johnson would like audience members to be able to come to the Board meeting, make their comments and leave. This way they can get home at a reasonable time to be with their families.

Chairman Neville stated our Board member comments held us up tonight.

Mrs. Szewczak stated if we move the Superintendent's Report up on the agenda before Audience participation something like the curriculum item would go under new business. That was the discussion we had. Ms. Hall agreed with Mrs. Szewczak.

Dr. Schumann stated if the Board was discussing new curriculum it would not have been included in Ms. McKernan's report. Her report was more informative. The Board did not need to work on anything from Ms. McKernan's report.

Mrs. Szewczak stated in order for this to work this would need to go under new business. We are headed towards a situation where we will have an early audience participation and one later on the agenda.

Chairman Neville suggests moving Items #7, 8 and 9 down on the agenda after Board Members' Comments. This will move the Superintendent's Report to Line #7 and Audiences to Line #8. This would address your constituents concerns.

Ms. Hall asked if that is where you want to place those items at the end of the meeting. Chairman Neville stated not everyone is a night owl. Moving these items up on the agenda when we are more awake and alert is a better idea.

Ms. Hall suggested tabling this item also. Chairman Neville stated if we can settle this now, let's do this now.

Chairman Neville stated we can juggle these items forever. We are trying to address Mr. Johnson's concerns.

Mr. Johnson stated his concern is the Board member's comments will be virtually the last item. Chairman Neville stated based on what he said the three numbers he mentioned would be placed after Board member comments. He thought we were addressing your concerns regarding audiences not Board member comments.

Mr. Johnson stated Board Member Comments is also a concern. They can receive a response from Board members at this time and they will need to wait for a response. Chairman Neville stated they may not receive any responses from Board members either.

Mr. Johnson would like to table this item.

Ms. Hall stated every time we change these items, someone is going to want to change something. We need to have some comparisons just like we did with calendars in the past.

Chairman Neville asked Board members if they would like to table this item or move forward with the changes.

Mrs. Rancourt agrees with moving the Superintendent's Report and Audiences up on the agenda. The Superintendent's Report clarifies a lot of issues.

Mr. Johnson stated the Board Members Comments are being moved toward the end of the meeting. He would like Board Members Comments moved to before Unfinished Business this way we can address any audience member questions.

Mrs. Szewczak stated no matter what we do, we will not make anyone happy. She likes the Board Member Comments at the end of the meeting. Our comments should be more than just what we did during the week. When the Superintendent brings us items, she would like to see this worked into New Business more.

Chairman Neville asked if that seems reasonable. Mrs. Rancourt stated like SchoolMessenger. Mrs. LeBlanc stated they were a Board Guest. Chairman Neville stated we needed to act on it under New Business.

Mrs. Rancourt stated tonight audiences members spoke about other issues. Mr. Johnson stated he has been at Board meetings were they have addressed items on the agenda. Mrs. Szewczak stated they can go home and watch the Board Member Comments from home.

Mr. Grady is ready to vote. We need to get business done. Mrs. LeBlanc is also ready to vote on this.

Chairman Neville stated for clarification we are moving up Item #7 Superintendent's Report, #8 Audiences, #9 Unfinished Business and will move Approval of Minutes, Approval of Accounts and Payroll and Correspondence & Board Communications to after Board Member Comments.

A vote by **roll-call 4-3-0** passed with Mr. Johnson, Mrs. Szewczak and Ms. Hall in dissent.

15. NEW BUSINESS - None

16. EXECUTIVE SESSION

Mrs. Szewczak moved, seconded by Mr. Grady that the Enfield Board of Education enters into Executive Session for Matters Related to the Superintendent's Evaluation at 10:03 PM.

The Board reconvened to the Enfield Room for the Executive Session.

Joining the Board in Executive Session were Dr. Schumann and Mr. Drezek.

The Executive Session ended at 10:02 PM. No Board action occurred while in Executive Session.

17. ADJOURNMENT

Mr. Grady moved, seconded by Mrs. Szewczak to adjourn the Regular Meeting of September 25, 2012.

All ayes, motion passed unanimously.

Meeting stood adjourned at 10:35 PM.

Donna Szewczak
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary