

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 10, 2012**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on July 10, 2012.

1. **CALL TO ORDER:** The meeting was called to order at 9:26 PM by Chairman Neville.
2. **INVOCATION OR MOMENT OF SILENCE:** Charles L. Johnson III
3. **PLEDGE OF ALLEGIANCE:** Charles L. Johnson III
4. **FIRE EVACUATION ANNOUNCEMENT:** Chairman Neville announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Charles Johnson, Vin Grady, Tina LeBlanc, Joyce Hall, Jennifer Rancourt, Donna Szewczak (participating remotely), Kevin Fealy and Timothy Neville

MEMBERS ABSENT: Peter Jonaitis

ALSO PRESENT: Dr. Jeffrey Schumann, Superintendent and Mr. Christopher Drezek, Deputy Superintendent

Chairman Neville apologized for the delay stating tonight's meeting. He also noted that Mrs. Szewczak is participating tonight remotely from California.

6. APPROVAL OF MINUTES

Ms. Hall moved, seconded by Mr. Johnson that the Regular Meeting minutes of June 12, 2012 be approved. A vote by **show-of-hands 8-0-0** passed unanimously.

Ms. Hall moved, seconded by Mr. Fealy that the Special Meeting minutes of June 13, 2012 be approved. A vote by **show-of-hands 8-0-0** passed unanimously.

Ms. Hall moved, seconded by Mr. Fealy that the Special Meeting minutes of June 26, 2012 be approved. A vote by **show-of-hands 7-0-1** passed with Mr. Grady abstaining.

Ms. Hall moved, seconded by Mrs. LeBlanc that the Regular Meeting minutes of June 26, 2012 including the Public Hearing Minutes related to Certification of Children's Internet Protection Act be approved. A vote by **show-of-hands 7-0-1** passed with Mr. Grady abstaining.

7. **BOARD GUESTS** - None

8. **CORRESPONDENCE AND COMMUNICATIONS** - None

9. **AUDIENCES** - None

10. BOARD MEMBER COMMENTS

Mrs. Rancourt stated that most K-4 children have received math packets for the summer. They might still be in their backpacks. The students should start to work on them. The teachers worked hard putting them together. JFK students also received packets. The grade 8 students are supposed to research a scientist over the summer. There are also summer reading lists for the high school

students.

Ms. Hall stated that she looked at the elementary summer math packs and they looked like a lot of fun. Some of them are setup as a calendar with tasks that need to be completed on a particular day. Please look at them and follow through with them.

Mr. Fealy thanked the July 4th committee for this year's celebration. It was a great event. He was able to visit some of the many booths that were setup like the High School Consolidation booth. It was great that they were there to educate the public on this topic. Thank you to all the community members that attended.

Mrs. Szewczak stated that she appreciates being part of this meeting. She further stated having this policy available is great (Policy #9341.8 Participation at Board Meeting by Remote Methods).

Mr. Grady welcomed Dr. Schumann and Mr. Drezek to their first Board meeting. He also welcomed the new central office employees.

Mrs. LeBlanc agrees with Mr. Grady and welcomed Mrs. Krieger, Enfield High School Principal; Ms. McKernan, Chief Information Officer; Mr. Guy Bourassa, Chief Technology Officer; Mr. Coleman, Chief Personnel Officer and Mr. Littizzio, Chief Finance Officer. She is looking forward to working with you and moving forward.

Chairman Neville welcomed the administrative cabinet to their first meeting. Dr. Schumann will introduce everyone shortly. We are happy with the team that we have put together. Chairman Neville hopes that in the future we will start our meetings closer to the actual start times.

Mr. Johnson thanked the July 4th committee for the celebration. He attended the celebration. It was a spectacular event and it is an important part of our history. This was the start of our nation. It is more than just picnics with your families. We have fought hard for our liberty, freedom and rights. July 4th is a remarkable day. He is glad that we have been able to keep up with this for over the last 230 plus years.

11. SUPERINTENDENT'S REPORT

a. Making a Difference

Dr. Schumann introduced his leadership cabinet members to the Board Mr. Drezek, Deputy Superintendent; Ms. McKernan, Chief Academic Officer; Mr. Coleman, Chief Personnel Officer; Mr. Littizzio, Chief Finance Officer and Mr. Bourassa, Chief Information Officer. This group is highly committed to making a difference in our school system.

Dr. Schumann explained his parable and presented a gift to the Board that was given to each cabinet member that you make a difference. Each principal will also receive this gift. We are in this together to make a difference. This will be our focus to make a difference to the children in this community. He is proud to be part of this leadership team and congratulated the Board for making this happen. We will come to work everyday with the intent to make a difference for every child in this community.

Chairman Neville thanked Dr. Schumann and the leadership team. We are very pleased and excited with the team that has been put together. We expect big things from you and we know you will make a difference.

b. Public Hearing – as presented

Chairman Neville asked about the public hearing. Dr. Schumann was advised about the public hearing and was passing the information about the hearing to the public. The information on the hearing is in your packet.

Chairman Neville believes once the public hearing is set we can no longer pass information on about the referendum. This will limit our ability to advocate for this.

Mrs. Szewczak stated that is correct. We should get a legal opinion or guideline of what we can or cannot say or do as private citizens.

Dr. Schumann stated the rule that is in place is we cannot expend any public funds for or against the referendum. Board members can voice their opinions but cannot use any public funds including using the Board e-mail system to express your point of view.

Mrs. Szewczak added that we represent the Board when we are on television and out in the public.

Chairman Neville agrees with Mrs. Szewczak that we need some legal interpretations on what we can and cannot say or do. Dr. Schumann stated that we will provide this information for Board members.

- c. Summer Vacations – as presented
- d. Next Summer Meeting – as presented
- e. ITPC Update – as presented

12. BOARD COMMITTEE REPORTS - None

Ms. Hall reported that the Talented and Gifted (TAG) program will start in the fall. There will be 24 students in this program at JFK. Students beyond the initial 24 will be placed on a waiting list. The instructor for the program has not been announced yet. Curriculum writing will be done for the program during the summer. We have been given a copy of the format for the program. This will be completed during the summer. They will be working with the Common Core when developing the curriculum. The format will be different. The curriculum will be in place for the start of school. Both Ms. McKernan and Dr. Schumann will be included in this.

Mr. Hall reported that we received a list of the items that will be purchased (language books, math, English, social studies). These were all reviewed appropriately by the departments so we are sure it will fit into the curriculum for use in September.

13. APPROVAL OF ACCOUNTS PAYROLL - None

14. UNFINISHED BUSINESS

a. Approve Nutrition Service Price Increases (Tabled 06-26-12)

Chairman Neville stated this item was tabled on June 26th. He believes there are two motions on the table.

Mrs. Zalucki read the two motions.

Ms. Hall moved, seconded by Mrs. LeBlanc that the Enfield Board of Education accepts the nutrition services price increase request for the FY2012-13 School year.

Mr. Fealy moved, seconded by Mrs. Szewczak to amend the original motion to increase elementary lunches to \$2.00 and secondary lunches to \$2.50.

Chairman Neville stated both motions were tabled during the discussion until tonight's meeting and asked if Board members would like to continue this discussion. He further added that Mrs. Edwards recommended a price increase to meet her financial obligations and the other motion was to do this once and not need to come back again next year for another increase. Chairman Neville further stated that these are his interpretations of the motions.

Mr. Fealy agreed with Chairman Neville about his interpretation about the amended motion. This would meet the increased needs and would supplement any future increase needs. He does not want to make any financial burdens to any family and felt that \$2.50 was a reasonable amount based on what the other districts were paying. It is unfortunate that Mrs. Edwards is not here tonight. He was just looking to decrease the frequency coming to the Board for increases. If there are any funds left over, they can be applied to the following year.

Mrs. Rancourt asked if Mrs. Edwards has any additional information since she knew she would not be here regarding the impact of the additional funds. Dr. Schumann asked for Mr. Littizzio to address the Board on this item.

Mr. Littizzio stated that we can carry 3 months of operating expenses. We may get to a point that we will have too much and would need to account to the State how we are going to spend the funds. He would prefer to look at the program for a year and Mrs. Edwards will go through a transitional period with new meal patterns this year and would recommend going with the recommendation made by Mrs. Edwards at this time. Payment for meals can be done electronically at the secondary level. There will be a transaction fee of \$1.75 for each transaction made. We would like to implement this as a trial. There is some work that will need to be done before this can be done at the elementary level.

Mr. Fealy and Mrs. Szewczak withdrew their original motion to increase elementary lunches to \$2.00 and secondary lunches to \$2.50 as amended. The original motion will now be the only item.

Chairman Neville added the original motion is the recommendation from Mrs. Edwards. Mr. Littizzio added the elementary lunches will be \$1.75 and the secondary lunches will be \$2.25.

Mr. Johnson stated for clarification purposes, we will vote on the original motion.

A vote by **roll-of-call 7-0-1** passed with Mrs. Rancourt in dissent.

15. NEW BUSINESS

a. Policy Revision #5142 Policy on Safety – First Reading

Mr. Johnson moved, seconded by Mr. Grady that the Enfield Board of Education approves Policy #5142 Policy on Safety as a First Reading.

Discussion:

Mr. Johnson reviewed the proposed policy changes to Policy #5142 Policy on Safety.

Chairman Neville added what is being cut out is being added to the administrative regulations. Ms. Hall agreed with Chairman Neville the regulation needs to be updated not the policy.

A vote by **roll-of-call 8-0-0** passed unanimously.

b. Action, if any, regarding Rescinding Policy #5141a Tuberculosis Detection and Prevention

Mr. Johnson stated this policy is no longer needed. This policy is now included in Policy #5141.222 and is being recommended to be rescinded.

Mr. Johnson moved, seconded by Mr. Grady that the Enfield Board of Education Rescinds Policy #5141a Tuberculosis Detection and Prevention.

A vote by **roll-of-call 8-0-0** passed unanimously.

c. Approve ED-099 Agreement for Child Nutrition Programs

Chairman Neville stated this is needed to allow for signatures of the new administration. Mr. Littizzio added that signatures are needed by the Superintendent, Deputy Superintendent and Board Secretary in order to process claims for the Child Nutrition Program. The Board will need to authorize for the signatures to be completed on the ED-099 form.

Chairman Neville stated we are just changing the officers on the form. Mr. Littizzio agreed with Chairman Neville.

Mr. Johnson moved, seconded by Ms. Hall that the Enfield Board of Education approves ED-099 Agreement for Child Nutrition Programs.

A vote by **show-of-hands 8-0-0 passed** unanimously.

Chairman Neville stated the Board will enter into Executive Session prior to addressing Items 15. d & e.

d. Action, if any, regarding Administrative Appointments

e. Action, if any, regarding Simcovitz Estate

16. EXECUTIVE SESSION

Mr. Grady moved, seconded by Mr. Fealy that the Enfield Board of Education enters into Executive Session for Matter(s) Related to Personnel – Administrative Appointments and – Matter(s) Related to Simcovitz Estate.

A vote by **show of hands call 8-0-0** passed unanimously at 9:55 PM.

Mr. Jonaitis, Mr. Johnson and Mrs. Szewczak were not present for the Executive Session.

Dr. Schumann, Mr. Drezek joined the Board in Executive Session.

The Executive Session ended at 10:11 PM. No actions were taken while the Board was in Executive Session.

PUBLIC SESSION:

16d. Action, if any, regarding Administrative Appointments

Mr. Fealy moved, seconded by Mr. Grady that the Enfield Board of Education accepts the Superintendent's recommendation for the appointment of the Enrico Fermi High School Assistant Principal.

A vote by **roll call 6-0-0 passed** unanimously.

Mr. Grady moved, seconded by Mr. Fealy that the Enfield Board of Education accepts the Superintendent's recommendation for the appointment of the John F. Kennedy Assistant Principal.

A vote by **roll call 6-0-0 passed** unanimously.

16e. Action, if any, regarding Simcovitz Estate

Mr. Grady moved, seconded by Ms. Hall that the Enfield Board of Education accepts the offer by the current tenant.

A vote by **roll call 6-0-0 passed** unanimously.

17. ADJOURNMENT

Mrs. LeBlanc moved, seconded by Mrs. Rancourt to adjourn the Regular Meeting of July 10, 2012.
All ayes, motion passed unanimously.

Meeting stood adjourned at 10:21 PM.

Donna Szewczak
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary