



"HOME OF THE PATRIOTS" TRANSCRIPT REQUEST

**INDEPENDENCE HIGH SCHOOL
6602 N. 75TH AVE
GLENDALE, ARIZONA 85301**

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Turnaround time is 48 hours upon receipt of fax or mail/email. There is no charge.
How to return form: MAIL, FAX, OR BRING INTO COUNSELING OFFICE.
PLEASE MAKE SURE TO HAVE A COPY OF YOUR I.D. ATTACHED WITH FORM.

REQUIRED: All information must be completely filled in and legible. You must ENLARGE and LIGHTEN UP a photocopy of your current driver's license or picture ID and fax it with this request.

BIRTH DATE: Month _____ Day _____ Year _____	YEAR ATTENDED OR GRADUATED: _____
FIRST NAME _____	MIDDLE NAME _____
LAST NAME _____	
NAME _____	
LAST NAME WHILE ATTENDING SCHOOL _____	
DAY NUMBER INCLUDING AREA CODE _____	Circle HOME CELL WORK _____

1) IF YOU WANT THIS MAILED TO YOUR HOME: YOU MUST PROVIDE YOUR COMPLETE MAILING ADDRESS

2) IF MAILED TO A SCHOOL/EMPLOYER: YOU MUST PROVIDE THE SCHOOL/EMPLOYER NAME AND COMPLETE MAILING ADDRESS.

Transcripts are sent to Undergraduate Admissions unless you indicate a specific department.
(Ex: Nursing Program, Honors Program, Financial Aid)

OFFICIAL sent only mainly for employers, graduation verification, schools, and scholarships – school embossed stamped seal mailed in a sealed envelope.

UNOFFICIAL has an unofficial stamp. Usually requested as copy for self, insurance etc. Send unofficial _____

Test scores if available are included unless you indicate otherwise, _____ **No do not include** _____

Immunizations if available are included unless you indicate otherwise, _____ **No do not include** _____

Written Signature _____ DATE _____

