

Inver Grove Heights Community Schools
Independent School District 199
2990 - 80th Street East
Inver Grove Heights, Minnesota 55076
www.invergrove.k12.mn.us

Regular Meeting of the School Board
October 22, 2012
7:00 P.M.

Simley High School - IMC
2920 80th Street East
Inver Grove Heights, Minnesota

Minutes

School Board Goals

- *To provide a safe, caring and respectful learning environment;*
- *To develop a financial decision-making process focused on full implementation of the vision and mission of the district;*
- *To assure a district wide system will be in place that places curriculum as a high priority and is articulated Pre-kindergarten through grade 12;*
- *To promote effective and innovative teaching and competent performance by all district staff;*
- *To assure district wide facilities support and enhance innovative teaching and learning needs and requirements;*
- *To assure open and honest communication and to promote community involvement and partnership.*

I. Call to Order

Chair Nordstrom called the meeting to order at 7:12 p.m. due to delayed Board attendance at the Student Advisory Meeting.

II. Roll Call

Members Present: Cindy Nordstrom, Paul Mandell, Lynette Stensgard, Bridget Sutton, Tom Begich, Mark Westpfahl, and Allen Gerber.

Members Absent: None.

III. Pledge of Allegiance

Chair Nordstrom led the Pledge of Allegiance.

IV. Approval of Agenda Items

Motion by Member Sutton and second by Member Westpfahl to approve the agenda items.

Motion carried 7-0.

V. Visitor/Staff Communication

A. Superintendent's Report.

1. Director of Secondary Instruction Jerry Sakala welcomed the Board to Simley High School and introduced Simley Math Teacher Matt Lissick. Mr. Lissick demonstrated to the Board his use of screen casting on the Lenovo Laptop to create interactive You Tube videos of lesson plans and examples of how to work through a specific math problem. This technology is extremely beneficial in helping students gain perspective and the knowledge to truly understand the lesson plan outside of the classroom and at home when the teacher is unavailable. This results in more in-depth understanding of the material and allows students and teachers more time in the classroom to move forward with the curriculum.
2. Simley Language Arts Teacher Carol Caywood presented to the Board her use of Edmodo, a secure social learning network for teachers and students. Edmodo allows for interaction between students and teachers outside of the classroom to discuss various topics from lesson plans to homework assignments. Ms. Caywood also discussed her success in teaching hybrid courses. Hybrid courses are a mix of class and online instruction which allows for certain incentives to be offered to students that has resulted in a significant increase in grade averages.
3. The Friday playback schedule for Inver Grove Heights School Board meetings has changed from 2:30 p.m. to 2:00 p.m. As a result, Regular School Board meetings will be replayed on cable channel 20 the week of the meeting on Wednesday at 7:00 p.m. and Friday at 2:00 p.m. Past meetings can also be viewed on-demand in iTunes.
4. The District will host this year's first "Schools 'Reading' in the Community night" on Tuesday, October 23, 2012 from 5:00 p.m. – 6:30 p.m. This event will take place at Family Connections, the District's Early Childhood Center in room 46. Any family living in Elrose Court Apartments is welcome to attend. Eight more "Schools 'Reading' in the Community Nights" are scheduled throughout the school year in all three elementary attendance areas. The "Schools 'Reading' in the Community Nights" are part of a district priority that promotes literacy and builds school-community partnerships.
5. Simley's Fall play, Steampunk Antigone, opens with a free preview for staff and seniors on Wednesday, November 8, 2012 at 3:30 p.m. The play is open to the general public on November 8-11, 2012. Adult tickets are \$10.00, student and senior tickets are \$5.00, and tickets for children under age 12 are \$3.00.

6. Simley's College Fair is next Thursday, November 1, 2012. Students in grade 10-12 will have the opportunity to meet with representatives from Midwest colleges and universities to gather valuable information from a variety of institutions. Making college connections promotes a successful post-secondary transition. Simley High School will also be having a Career Fair on April 17, 2013 and is currently looking for business representatives to volunteer time to share their practice with high school students at the Career Fair. If interested or for more information please contact Simley's Work Experience Teacher, Kim Sievert-DiSanto at 651-306-7131.
7. Yesica Mercado Munoz, a sixth-grader at Inver Grove Heights Middle School, has been selected as the Children's Hospital's Diabetic Ambassador on its Youth Advisory Council. She is the youngest member on the Council, which is comprised of students from the Twin Cities area. Yesica was nominated for the position by a Children's Hospital staff member. Yesica will visit Washington D.C. in January to speak to legislators regarding diabetic school issues and funding. Children's Hospital will send Yesica to Washington D.C. to speak to congress annually until she is 18 years old. Congratulations Yesica!
8. The National Youth Leadership Council selected two District 199 teachers to present at its National Service-Learning Conference in March, Jean White and Barb Burch, along with H2O for Life founder Patty Hall, will present on the terrific job Salem Hills Elementary School staff and students have done in educating the public about the global water crisis. The trio will provide an overview of the crisis, provide a model service learning program that other schools can replicate, provide six STEM-related action activities focused on water, and provide a connection for U.S. schools with a school in a developing country.
9. Xcel Energy's LivingWise Program has identified Sixth-grade Science Teacher Amanda Cook as an A+ teacher of the program. As a result, Inver Grove Heights Middle School will again receive energy conservation kits, books and digital content to use in the classroom. Last year, the LivingWise Program helped reduce annual energy demand equivalent electricity needed to power 2,884 homes.
10. Former Simley head basketball coach Don Roberts will be inducted into the Minnesota Basketball Coaches Association Hall of Fame on October 28, 2012. The purpose of the MBCA Hall of Fame is to give special recognition to the people of Minnesota who have made significant contributions to promote high school basketball in the state via their achievements and service. Congratulations Don!

11. All three district elementary schools have been named award recipients in the HealthierUS School Challenge. The U.S. Department of Agriculture recognizes schools that create healthier school environments through their promotion of good nutrition and physical activity. Many thanks the Cathi Krick and her Food Service staff for their efforts in achieving school lunch menu changes leading to these HealthierUS School Challenge awards.

B. Business Manager's Report

1. Mr. Rimstad presented to the Board the monthly finance report. A larger percentage of the general fund budget has been spent this year as compared to last year at this time. This is due to the Terrazzo and HVAC projects, and an increase in enrollment that created additional staffing needs at the Kindergarten level.

C. Committee Reports

1. Standing Committees

- a. Finance: Wells Fargo advisors were present to review the district OPEB investment fund. Mr. Rimstad provided an update regarding the district's utilization of a managed care program in conjunction with HealthPartners for Workers' Compensation benefits. Mr. Rimstad also provided an update on the 2012-2013 levy certification, and presented the tentative 2013-2014 budget schedule.
- b. Personnel: The Committee reviewed contract updates and discussed information relevant to the Teacher Collective Bargaining Agreement Article XI – Length of the School Year. Mr Rimstad provided the Committee with a grievance update and the Committee discussed the requirements for Staff Development Committees.

2. Membership Reports

- a. Association of Metropolitan Schools (AMSD) – The public hearing regarding the integration task force was discussed.
- b. East Metro Integration District (EMID) – An update on the strategic plan was discussed and the Board had a vote regarding the Superintendent to look for an alternative to govern the two schools.

VI. Consent Agenda

Motion by Member Mandell and second by Member Sutton to approve the Consent Agenda as presented.

A. Approved the Minutes of the Regular School Board Meeting held on

September 24, 2012.

- B. Approved the weekly bills payable for September 5, 2012, September 12, 2012, September 19, 2012, and September 26, 2012.
- C. Approved the bills payable as of October 22, 2012.
- D. Personnel
 - 1. Classified Resignation/Retirement
 - a. To accept the resignation of Lawanda Asamoah, Transportation Paraprofessional, effective September 24, 2012.
 - b. To accept the resignation of Julie Bagwill, Special Education Paraprofessional, effective October 1, 2012.
 - 2. General/Medical Leave
 - a. Approved the unpaid leave of absence for Kathy Sirois, Cahill Court Cook Helper, effective November 7, 2012 through January 1, 2013.
 - b. Approved the unpaid leave of absence for Madelynn Haumschild, Simley Paraprofessional, effective September 18, 2012 through November 15, 2012.
 - 3. Certified Appointment
 - a. Approved the appointment of Melissa Kokaisel, 1.0 FTE Hilltop Elementary School Kindergarten Teacher, effective October 15, 2012.
 - 4. Classified Appointment
 - a. Approved the appointment of David Biljan, Family Connections Before School Paraprofessional for School Age Activities, effective October 15, 2012.
 - b. Approved the appointment of Coralee Huddle, Family Connections After School Paraprofessional for School Age Activities, effective October 15, 2012.
 - c. Approved the appointment of Rachel Nyberg, Family Connections After School Lead for School Age Activities, effective October 15, 2012.
 - d. Approved the additional 0.151 FTE of Daniel Lemke, Simley High School AVID Coordinator, effective August 27, 2012.
 - e. Approved the appointment of Cherise Pugh, Hilltop Elementary School Health Associate, effective October 8, 2012.

- f. Approved the appointment of Sarah Tormoen, Hilltop Elementary School Cook Helper, effective October 1, 2012.
- g. Approved the Community Education 2012-2013 Youth Enrichment Instructors.
- h. Approved the Community Education 2012 Fall Youth Enrichment Classes and Instructors.
- i. Approved the appointment of extra-curricular coaches for the 2012 – 2013 school year.
- j. Approved the appointment of the 2012 Fall Hilltop Elementary School University Staff.
- k. Approved the appointment of the 2012 Fall Salem Hills Elementary School University Staff.
- l. Approved the appointment of the 2012 Fall Pine Bend Elementary School University Staff.

Motion carried 7-0.

VII. Business

- A. Motion by Member Begich and Second by Member Stensgard to accept the donation totaling \$2,000.00 to the Inver Grove Heights Schools in the Community Nights from the Friends of the Inver Glen Library.

Motion carried 7-0.

- B. Motion by Member Stensgard and Second by Member Mandell to accept the donation of an iPod Touch to the Inver Grove Heights Middle School for use in a classroom from Sami Ibrahim.

Motion carried 7-0.

- C. Motion by Member Westfahl and Second by Member Mandell to approve the Second Reading for Review of Policy 611 – Home Schooling, Policy 650 – Curriculum and Instruction Advisory Committee, Policy 651 – Records Preservation, and Policy 6160.1 – Copyright Law.

Motion carried 7-0.

VIII. Personnel

- A. Motion by Member Begich and Second by Member Sutton to approve the addition of 0.250 FTE Occupational Therapist certified staff.

Motion carried 7-0.

- B. Motion by Member Stensgard and Second by Member Mandell to approve the addition of 0.30 FTE Lunch Room Paraprofessional classified staff.

Motion carried 7-0.

- C. Motion by Member Stensgard and Second by Member Mandell to approve the 2011-2013 Director of Buildings and Grounds contract.

Motion carried 7-0.

- D. Motion by Member Sutton and Second by Member Nordstrom to approve the 2011-2013 Director of Food Services contract.

Motion carried 7-0.

- E. Motion by Member Stensgard and Second by Member Mandell to approve the 2011-2013 Transportation Coordinator contract.

Motion carried 7-0.

- F. Motion by Member Stensgard and Second by Member Westpfahl to approve the 2011-2013 Director of Business Services contract.

Motion carried 7-0.

- G. Motion by Member Sutton and Second by Member Mandell to approve the 2012-2014 Director of Community Education contract.

Motion carried 7-0.

IX. Adjournment

- A. Motion by Member Westpfahl and Second by Member Stensgard to adjourn.

Motion carried 7-0.

The Board adjourned at 8:10 p.m.

Minutes Approved: November 19, 2012

Lynette Stensgard, Clerk: _____